



Spanish Immersion After School Classes Admission Agreement 2024

Winter/Spring Session: January 2nd (Tuesday) – May 23rd (Thursday)

Class Time: All classes are from 3:30 – 5:00 PM

No Classes: January 15th (Martin Luther King Day), February 19th (President’s Day), March 14th-15th (Parent-Teacher Conference), March 29th (Good Friday), and April 1st-5th (Spring Break)

Students may enroll for a minimum of two times per week.

Days	/	No. Classes	Session Tuition
Monday	/	17	\$935
Tuesday	/	20	\$1,100
Wednesday	/	20	\$1,100
Thursday	/	19	\$1,045

Admissions Agreement and Tuition Policies:

- **Enrollment:** We require a minimum of two days a week to be enrolled in the program.
- **Class size:** There is a minimum of 3 students and a maximum of 6 students for each class. If there are less than the minimum number of students after the first month of the session, we will offer parents a different day of class, private or semi-private class.
- **Registration Fee:** There is a \$300 registration fee (for new students) along with this form.
- **Class Supplies:** Class supplies such as books, worksheets, and class projects are included in your tuition.
- **Tuition Due:** Tuition, enrollment fee, and Admission Agreement are due by **December 11th, 2023**.
- **Non-Refundable Fees:** The annual enrollment fee and the tuition are non-refundable once we confirm enrollment and payment have been submitted.
- **Make-up classes:** We offer three make-up classes within the same semester with 24-hour notification.
- **Updates to Your Schedule:** If you decide to update your child’s class schedule once the sessions have started, we will do our best to accommodate your request upon ability but space is not guaranteed.
- **Late Enrollment:** If you enroll your child after the school year has started, we prorate your tuition.
- **Late pick-up:** There is a \$5 fee for every five minutes that the child remains overtime after the scheduled pick-up time.
- **Returned checks:** There is a \$25 fee for any returned checks.

Student’s Name: _____ Student’s Age: _____ DOB: _____

Class Schedule (Days): _____ Class Hours: _____

Responsible Parent/Legal Guardian: _____

Parent’s Email: _____ Phone Number: _____

Date: _____ Parent’s Signature: _____